

# MEMORANDUM

**Date:** February 15, 2006  
**From:** Scott Stocker, Chairperson  
**To:**



## PRIVATE SECTOR

Ms. Jennifer Baker  
Mr. Charles Elliott  
Ms. Tammie Engelke  
Mr. James Finley  
Ms. Cindy Harrington  
Mr. Ken Hendricks  
Mr. Tom Hogan  
Ms. Regina Prude

Mr. Larry Rentfro  
Mr. Steve Scaccia  
Ms. Shari Schaff  
Mr. Tom Schraeder  
Ms. Angie Skoubis  
Mr. Scott Stocker  
Ms. Margery Tibbetts

## PUBLIC SECTOR

Dr. Gary Albrecht  
Ms. Amy Banicki  
Mr. Tom Daly  
Dr. Karen Knox  
Mr. Tom Larsen  
Ms. Suzanne Lee

Mr. Walter Orzechowski  
Mr. James Otterstein  
Mr. Bruce Palzkill  
Ms. Judy Steinbicer  
Mr. Geoff Upperton  
Mr. Larry Ward

**RE: BOARD MEETING – Wednesday, February 22, 2006 at 10:00 a.m. – 5:00 p.m.**  
Ludlow Mansion, Monroe, Wisconsin

The next meeting of the Southwest Wisconsin Workforce Development Board is scheduled for **Wednesday, February 22, 2006 from 10:00 a.m. – 5:00 p.m.** (Approximately). This is the visioning and planning meeting to address the new WIA Local Planning Guidelines. The planning guidelines contain significant changes to the current service delivery system – most notably the Job Center Certification Requirements, Job Center Service Standards, a focus on high wage jobs, and new initiatives for financial responsibility and career resiliency instruction.

The meeting will be held at the Ludlow Mansion, Monroe, Wisconsin. **A map has been included for your convenience.**

The Agenda for the meeting is included for your review. Staff is still working on preparing materials for the meeting. I apologize for not getting the information to you ahead of time. But, quite literally, staff will be collecting data right up to the day of the meeting.

I know that several of you have already contacted me to say that you cannot attend or would only be able to attend during the afternoon. If your plans have changed or if you are unable to attend, please contact Stephanie Kerkenbush at (608) 342-4220 or [s.kerkenbush@jobcenter.org](mailto:s.kerkenbush@jobcenter.org) or Bob Borremans at (608) 751-8604 or [r.borremans@jobcenter.org](mailto:r.borremans@jobcenter.org) by 4:00 p.m., **two days** prior to the meeting date.

**Upon advance request, reasonable accommodations will be made for persons with disabilities. If special accommodations are needed, please contact Stephanie Kerkenbush at (608) 342-4220 at least two days prior to the meeting.**