

SOUTHWEST WISCONSIN WORKFORCE DEVELOPMENT BOARD

Minutes of Board Meeting

September 14, 2005

The SWWDB board meeting was held on Wednesday, September 14, 2005 at ABC Supply in Beloit, WI.

SWWDB board members toured ABC Supply, and Governor Doyle and DWD Secretary Roberta Gassman gave a presentation to the SWWDB members, local dignitaries and business leaders.

Attendance was as follows:

BOARD MEMBERS PRESENT	
Private Sector	Public Sector
Ms. Tammie Engelke	Dr. Gary Albrecht
Ms. Cindy Harrington	Mr. Jon Angeli
Mr. Ken Hendricks	Mr. Tom Daly
Ms. Jennifer James-Baker	Dr. Karen Knox
Ms. Regina Prude	Mr. Walter Orzechowski
Mr. Larry Rentfro	Mr. James Otterstein
Mr. Steve Scaccia	Ms. Judy Steinbicer
Ms. Shari Schaff	Mr. Larry Ward
Mr. Scott Stocker	
Ms. Margery Tibbetts	
10	8
BOARD MEMBERS EXCUSED	
Private Sector	Public Sector
Mr. Charles Elliott	Ms. Amy Banicki
Mr. James Finley	Mr. James Bond
Mr. Tom Hogan	Mr. Tom Larsen
Mr. Tom Schraeder	Dr. Eric Larson
Ms. Angie Skoubis	Mr. Bruce Palzkill
Mr. Bob Wolfe	Mr. Geoff Upperton
BOARD MEMBERS ABSENT	
Private Sector	Public Sector
Mr. Eugene Relerford	Mr. Gary Rooney
GUESTS PRESENT	
Mr. John Acomb, OIC Board	Mr. Dick Ott, Rock County Board Chair
Mr. Jerome Elliott, OIC Board	Representative Mike Sheridan, 44 th District
STAFF PRESENT	
Dr. Robert Borremans	Ms. Annette Meudt
Ms. Shannon Moe	Ms. Sarah Vosberg
Mr. Terry Moe	

Call to Order:

Chairperson Stocker called the meeting of the Southwest Wisconsin Workforce Development Board (SWWDB) to order at 1:00 p.m. He thanked Mr. Ken Hendricks for the tour of his facility and for hosting the meeting.

A quorum was established with 18 members present.

Approval of Meeting Minutes (Enclosure 1 on file)

Mr. Daly moved, and Dr. Albrecht seconded a motion to approve the minutes of the June 8, 2005 minutes as presented. **Motion carried unanimously.**

Financial Report (Enclosure 2 on file)

Ms. Meudt presented the quarterly Financial Report, including the Budget and Expense Summary Report for August 2005 and the Program Operator Budget Summary Report for August 2005. Ms. Meudt drew the Board's attention to the Budget grand total. Due to the Future Fields grant and the ATK National Emergency Grant, the Budget is now at \$5.2 million compared to \$3.7 million that was reported at the June 2005 Board Meeting. Ms. Meudt commented that this is the highest the Board's budget has been since 2000. It does not include the \$150,000 grant that was just awarded for the OIC Expansion Project.

On the Program Operator Budget Summary Report, Ms. Meudt pointed out the percentages spent for each Program Operator and acknowledged, that most percentages spent are between 2-7%. While the benchmark for most Program Operators at this time should be around 9%, Ms. Meudt explained that this will pick up in the next few months, as grants usually start out slower in the beginning of the program year.

Mr. Otterstein moved, and Ms. Steinbicer seconded a motion to approve the Financial Report for August 2005 as presented. **Motion carried unanimously.**

Unfinished Business

None.

Consent Agenda

A.

Future Fields National Emergency Grant – (Enclosure 3 on file)

B. **Alliant Techsystems National Emergency Grant** – (Enclosure 4 on file)

- C. **Southwest Wisconsin W-2 and Related Programs Plan** – (Enclosure 5 on file)
- D. **Rock County W-2 and Related Programs Plan** – (Enclosure 6 on file)
- E. **Revision of SWWDB Policy B-631 Grievance and Appeal** – (Enclosure 7 on file)

Dr. Knox moved, and Mr. Rentfro seconded a motion to approve the Consent Agenda as presented. **Motion carried unanimously.**

New Business

- C. **Executive Committee**

Minutes of the September 12, 2005 meeting. (Handout on file)
Action items were addressed under the Consent Agenda. No further action or discussion.

- B. **Finance Committee**

Minutes of the June 8, 2005 meeting. (Enclosure 8 on file)
No meeting. No Action Items.

- C. **Program Operations Committee**

Minutes of the July 19, 2005 meeting. (Enclosure 9 on file)
Action items were addressed under the Consent Agenda. No further action or discussion.

- D. **Workforce Services Committee**

Minutes of the July 20, 2005 meeting. (Enclosure 10 on file)
Minutes of the September 7, 2005 meeting. (Handout on file)

- 1. **GROW Grant** (Enclosure 11 on file)

Dr. Borremans explained, that the Governor's Council on Workforce Investment (CWI) and the Wisconsin Department of Workforce Development (DWD), established the Growing Regional Opportunities in Wisconsin (GROW) "Region by Region" grant program. The

GROW grants are intended to encourage and reinforce regional efforts to integrate workforce development with economic growth strategies.

SWWDB collaborated with the Workforce Development Board of South Central Wisconsin (WDBSCW) and the Center on Wisconsin Strategies (COWS) to prepare a GROW grant proposal. Because this will be a new collaboration, the proposal focused on developing regional partnerships and integrating planning system. The Governor announced, on August 31st, that the joint Southwest and South Central proposal was approved and awarded \$120,000.

Mr. Ward moved, and Ms. Prude seconded a motion to accept the GROW grant as presented. **Motion carried unanimously.**

E.

Other New Business

1.

Presentation by Governor Jim Doyle and DWD Secretary Roberta Gassman

Prior to the SWWDB meeting, Governor Doyle and DWD Secretary Gassman gave a presentation to the SWWDB members, local dignitaries and business leaders. Governor Doyle announced, that a Staples distribution center will be the newest addition in Beloit's Gateway Industrial Park. The business-to-business order fulfillment center will create more than 200 jobs, with wages averaging \$11 and \$13 per hour.

Governor Doyle also awarded a \$150,000 grant to SWWDB to work with the Rock County Opportunities Industrial Center (OIC) of Beloit. The grant funded through the Department of Workforce Development, will re-involve OIC in WIA programs and Job Center service delivery in the Beloit area. The grant will be administered by SWWDB but will involve several partnering organizations including Blackhawk Technical College, Community Action Program and the Rock County Job Center. OIC prepares its participants for the workforce, and its Connection Project will work primarily with minority males between the age of 18 and 30.

Additionally, Governor Doyle and DWD Secretary Gassman presented Dr. Borremans and Mr. Stocker a plaque, acknowledging the hard work and success of the Southwest Wisconsin Workforce Development Board.

7.

Director's Report

Dr. Borremans presented the Director's Report.

Dr. Borremans informed the Board that the Department of Labor is making an all out effort to help the victims of hurricane Katrina. There are a number of programs available to try and help the victims find employment, and they are listed on the DOL website. He stated that if anyone has any interest in

providing help, to contact him. He added, that while it is very important for the Department of Labor to be focusing on helping these victims, it may delay reauthorization.

Dr. Borremans announced that the SWWDB offices will be moving to Platteville in December 2005. He cited many reasons including: problems with the current building and landlord in Dodgeville, lack of available and appropriate office spaces in Dodgeville, relocation to the largest community in the southwest counties, closer proximity to the University of Platteville, availability of interns and work study students. He further stated that the current Platteville Job Center would be relocated to the new space and would occupy a portion of the new building. Job Service would maintain a presence and continue to provide Job Center services in Dodgeville. The new location also offers the opportunity to involve some of our partnering agencies in that location. He informed the Board that the new facility will have an annual savings of \$9,200 and the new space is 5400 square feet compared to the current location which has 4100 square feet.

8.

Chairperson's Report

Mr. Stocker presented the Chairperson's Report.

Mr. Stocker informed the Board that Seth Lentz has left the Board, amicably, to take a new position with the Workforce Development Board of South Central Wisconsin. Dr. Borremans announced that Ms. Barb Tucker has been hired as the new Director of Program Operations. Ms. Tucker has previous experience with the Private Industry Council, Blackhawk Technical College and another Workforce Development Board. Ms Tucker will begin in October.

Mr. Stocker thanked the Board members for their time and efforts that they contribute to the Board and to the committees. He stated that the SWWDB is successful because of their contributions.

9.

Other Business

None.

10.

Next Meeting

The next meeting will be held on Wednesday, December 14, 2005 at the Monticello House in Monticello, WI.

11.

Adjournment

Chair Stocker declared the meeting adjourned at 1:55 p.m.