

**Joint Southwest Counties Consortium and  
Southwest Wisconsin Workforce Development Board Meeting**  
April 27, 2009  
**Meeting Minutes**

The Joint Southwest Counties Consortium and the Southwest Wisconsin Workforce Development Board met on Monday, April 27, 2009, via conference telephone, at the Rock County Job Center in Janesville and the SWWDB Administrative Office in Platteville. Attendance was as follows:

<b>Consortium Members Present:</b>	Mr. Art Carter, CLEO	Mr. Russ Podzilni
<b>Consortium Members Excused:</b>	Mr. John Patcle Ms. Ann Greenheck	Mr. Mark Masters Mr. Jack Sauer
<b>Members Present:</b>	Mr. Scott Stocker, Chairperson Mr. Charles Elliot Mr. Richard Gruber Ms. Cindy Harrington Ms. Anne Hore Mr. Randy Jacquet Ms. Jennifer James-Baker Dr. Karen Knox Mr. Tom Larsen Ms. Suzanne Lee	Mr. Terry Martin Mr. Troy Marx Mr. James Otterstein Mr. Bruce Palzkill Ms. Regina Prude Mr. Steve Scaccia Mr. Tom Schraeder Ms. Margery Tibbetts Mr. Larry Ward
<b>Members Excused:</b>	Dr. Gary Albrecht Ms. Amy Banicki Mr. James Finley Ms. Carmen Granados Mr. Tom Hogan	Ms. Anne Lutz Mr. Walter Orzechowski Ms. Shari Schaff Mr. Geoff Upperton
<b>Staff Present:</b>	Dr. Robert Borremans Ms. Amy Charles Mr. Eric Guptail	Ms. Annette Meudt Mr. Matthew Riley Ms. Katie Smith

1. **Welcome; Call to Order; Introduction of New Board Members and Guests**  
Mr. Stocker welcomed everyone and called the joint meeting to order at 1:04 p.m.

2. **New Business**

A. **WIA Local Plan 2009-10**

Dr. Borremans explained that the Ad hoc WIA Planning Committee met on March and April to discuss the WIA Local-Plan for 2009-10. He added that the Youth Council also met to discuss the local definition of the sixth youth eligibility criterion.

Ms. Charles led the discussion and explained that the emphasis for the WIA Plan is now on the entire Southwest/South Central GROW Region including workforce needs, labor market analysis, and assessment of workforce activities and assets.

Ms. Charles highlighted the changes that have been made on the 2009-10 WIA Local Plan and engaged Board members in discussion over the differences between the 2009-10 Local Plan and the 2008-09 Local Plan. She pointed out that Rock County has the highest unemployment rate in Wisconsin.

Ms. Charles explained that the Youth Council recommended that the sixth eligibility criteria that can be defined locally be that the student is the child of a dislocated worker. She further explained that the locally developed criterion must be specific and measurable.

Dr. Borremans explained that SWWDB is asking to be re-certified as the One Stop Operator, and letters of support were gathered to support the recertification.

Motion made by Mr. Ward, second by Mr. Gruber to approve the 2009-10 WIA Local Plan. **Motion carried unanimously.**

**B. Approval of Revision of Procurement Policy (C-401)**

Dr. Borremans explained that DWD is requiring that workforce development boards secure ARRA program operators using competitive procurement but did allow emergency procurement processes to be used if included in the WDB's procurement policies. DWD has determined that SWWDB Procurement Policy – C-401 does not contain the language necessary to allow for emergency procurement. The current policy needs to be rewritten to allow SWWDB to use emergency procurement. A revised Procurement Policy – C-401 was provided for review and approval.

Motion made by Mr. Gruber, seconded by Mr. Elliott to approve the recommended changes to the SWWDB Procurement Policy – C-401 regarding emergency procurement. **Motion carried unanimously.**

**12. Adjournment**

Mr. Stocker thanked everyone for participating and adjourned the meeting at 1:35 p.m. The next Southwest Counties Consortium Meeting is scheduled for Tuesday, May 26, 2009. The next SWWDB Meeting is scheduled for Wednesday, June 10, 2009, at a location to be announced.