

Southwest Wisconsin Workforce Development Board Meeting

June 9, 2010
Meeting Minutes

The Southwest Wisconsin Workforce Development Board met on Wednesday, June 9, 2010, at the Phoenix Center in Richland Center. Attendance was as follows:

Members Present:	Mr. Scott Stocker, Chairperson	Dr. Karen Knox
	Dr. Gary Albrecht	Mr. Tom Larsen
	Ms. Amy Banicki	Ms. Suzanne Lee
	Mr. Art Carter	Ms. Ann Lutz
	Ms. Amy Charles	Mr. Troy Marx
	Mr. Ivan Collins	Mr. James Otterstein
	Mr. James Finley	Mr. Steve Scaccia
	Mr. Rich Gruber	Mr. Tom Schraeder
	Ms. Cindy Harrington	Mr. Frank Thomas
	Mr. Randy Jacquet	Mr. Larry Ward
	Ms. Jennifer James-Baker	
Members Excused:	Ms. Carmen Granados	Mr. Terry Martin
	Ms. Ann Hore	Ms. Regina Prude
	Ms. Stacy Kammes	Ms. Shari Schaff
	Mr. Neil Kirschbaum	Ms. Margery Tibbetts
	Mr. Walter Orzechowski	
Staff Present:	Dr. Robert Borremans	Mr. Eric Kuznacic
	Mr. Ron Coppernoll	Ms. Annette Meudt
	Ms. Kathy Kessler	Ms. Rhonda Suda
Other Guests:	Ms. Stephanie Elmer	Mr. Ed Martinez
	Ms. Julie Funk	Ms. Lisa Matijevich
	Ms. Cindy Keisling	

1. Welcome; Call to Order; Introduction of New Board Members and Guests

Mr. Stocker welcomed everyone and called the meeting to order at 4:05 p.m. Mr. Stocker introduced and welcomed new Board member, Ms. Amy Charles, Job Service Director for Southwest Wisconsin. Mr. Stocker also welcomed Ms. Cindy Keisling, Ms. Julie Funk, Ms. Lisa Matijevich, Mr. Ed Martinez and Ms. Stephanie Elmer from AFL/CIO/LETC, at the Rock County Job Center.

2. Presentation by Schmitt Woodland Hills

Jennifer James-Baker, Business Manager for Schmitt Woodland Hills presented an overview of the facility. She stated that Schmitt Woodland Hills is a retirement community in Richland Center that was established in 1961 by Will and Oda Schmitt. The facility offers a 25 bed nursing home providing 24-hour skilled care, 30 bed assisted living center and 38 independent living apartments. Ms. James-Baker added that the facility offers Housecalls, which is supportive home care that is currently being offered to over 100 clients in the community. She said that other services offered are therapy and non-emergency transportation services.

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Mr. Schrader asked if services were available for disabled individuals. Ms. James-Baker replied that they only provide services to the elderly.

Ms. James-Baker concluded by inviting everyone to the 12th annual Schmitt Woodland Hills Golf Outing, Thursday, July 15th, from 12:00-8:00 p.m.

3. Approval of Minutes of SWWDB Meeting

Minutes of the SWWDB meeting held on March 10, 2010 were presented for approval. Motion by Mr. Gruber, second by Mr. Ward to approve the minutes of the March 10, 2010 meeting. **Motion carried unanimously.**

4. Financial Report

Ms. Meudt reviewed the financial statements and began by stating that this is a critical time for the Workforce Investment Act (WIA) funding cycle. She added that if the allocation is not at least 80% spent or obligated by June 30, 2010, the state may take the money away and re-obligate it. The administration funds area, which accounts for the administrative fees for each grant, is combined to include all grants. Administration can range from 7 to 10% depending on the grant. Ms. Meudt said that the administration portion is 63% obligated and reflects a staggered end date for the grants involved with some ending June 30th and others ending mid-year.

WIA adult is 84% obligated through May 31st, but younger youth is only 61% obligated. Ms. Meudt explained that the bulk of the younger youth funding is in the summer. She added that WIA older youth and WIA dislocated worker are 96% and 89% obligated respectively. The American Recovery and Reinvestment Act (ARRA) adult, younger youth, older youth and dislocated worker training and support areas are 100% obligated at this time. Ms. Meudt explained that the state extended the ARRA fund obligation to December 31, 2010. She added that SWWDB will likely not extend the date as all ARRA dollars have been spent.

Ms. Meudt stated that as of July 1, 2009 there was \$5.3 million in additional funds. Included in this total is \$2.2 million which represents the last installment of the National Emergency Grant (NEG) which ends June 30, 2011. A new grant called the Appropriations Act represents \$247,000. The first increment of the statewide NEG grant will serve dislocated workers from Rockwell, Warner Electric, Amtec, Sanford, Allied, Kuhn Knight and Morningstar.

Ms. Meudt stated that as of today, the total budget is at an all time high of \$13,248,371.

Ms. Meudt added that the Wisconsin Senior Employment (WISE) program has doubled with approximately 100 current participants.

The financial statements were presented to the Board for approval. Motion by Mr. Gruber, second by Mr. Finley to approve the financial report. **Motion carried unanimously.**

5. Unfinished Business

None.

6. Consent Agenda

A. **Confirmation of Eligible Training Provider Applications**

There were no Eligible Training Provider (ETP) applications reviewed or approved during the past three months.

B. **Approval of FY 2009-10 Budget Modifications**

The following modifications were approved that increase the SWWDB total 2009-10 budget from \$10,387,114 to \$13,284,166:

■ **Increase Revenues and Expenditures**

- ❑ \$2,282,031 – National Emergency Grant (NEG) additional monies to assist auto-related workers dislocated from General Motors (GM), Lear Corporation, United Industries, Logistics Services Incorporated (LSI), and Alcoa Wheel.
- ❑ \$247,963 – Appropriations Act 2010-2011 Title V-Senior Community Services Employment Program (SCSEP)
- ❑ \$367,058 – Statewide Dual-Enrollment National Emergency Grant (NEG) funded with American Recovery & Reinvestment Act grant dollars to provide services to individuals dislocated from the following companies: Rockwell Industries, Warner Electric, Amtec, Sanford Business to Business, Allied Systems, Kuhn North America Kuhn Knight, and Morningstar Foods.

Motion by Mr. Gruber, Second by Ms. Lutz to approve the consent agenda. **Motion carried unanimously.**

7. **Committee Reports**

A. **Executive Committee**

Mr. Stocker reported that the Executive Committee met twice to review the proposals submitted in response to the SWWDB RFP for WIA service providers.

Mr. Stocker said the Executive Committee met on May 10, 2010 for the purposes of hearing presentations from the organizations who submitted proposals and to develop recommendations for program operators for WIA services for the upcoming year. The Committee also considered whether to extend the contract for Wegner LLP CPAS and Consultants to provide audit services for PY 2009-10.

Mr. Stocker said that there was an Executive Committee teleconference meeting which took place on June 4, 2010 to finalize a recommendation WIA contract awards for the 2010-11 WIA programs.

8. **New Business**

A. **Workforce Innovation in Regional Economic Development (WIRED)**

Dr. Borremans stated that WIRED is winding down. He added that some good projects were implemented in Southwest Wisconsin such as the flash freezing of fresh produce initiative started in Iowa County. Dr. Knox stated that the new SWTC Richland Center outreach facility was also funded by the WIRED grant.

Dr. Borremans added that an additional WIRED project was a renewal of the Future Fields project for dislocated farmers that SWWDB operated for many years, who with a regional agricultural steering committee, will look at sustainability.

Ms. Lutz, who was the chair of the Energy Group, said that she would have liked to see more resources for energy initiatives and the lack of funding limited what her group was able to

accomplish. Dr. Knox added that she would have liked to see more “innovation” in the projects implemented. She added that some innovative ideas occurred with the “Medi-Man” training for EMT’s, women on the farm, energy camps, youth energy camps and outreach using live meeting.

B. DWD Monitoring of WIA Programs

Dr. Borremans stated that the annual monitoring of SWWDB WIA programs has occurred. The finance portion will occur at a later date. The results were generally good although there was one finding. The finding occurred from a participant who was enrolled in On the Job Training (OJT) and the \$80 purchase of boots. Dr. Borremans explained that OJT funds are for wages only. The program operator is responsible for reimbursing SWWDB for disallowed costs.

Dr. Borremans discussed observations that resulted from a review of records. The first related to the date that a person enter into WIA services. Case managers have been using the orientation date when the correct entry date the actual WIA registration date. The second issue relates to when an individual enter training. The date training begins is the date the client enters training, not the date the client registers for classes.

Dr. Borremans noted that SWWDB is cited for having training expenditures above the 35% level for the base allocation for WIA allocation activities and above the 70% level for the ARRA funding. He concluded that the final report is due in 60 days and will be shared at that time.

C. On-the-Job and Customized Policy Changes

Dr. Borremans introduced Mr. Eric Kuznacic who explained new provisions associated with OJT and customized training. Mr. Kuznacic explained that OJT is primarily individualized training intended to improve job related skills to the level needed for full productivity. Employers are reimbursed a portion of the employee’s wages for the training period. He explained that changes at the federal level include allowing private, public and non-profit employers the ability to participate in OJT activities and a new sliding scale for reimbursement based on the size of the employer. He noted that employers with fifty (50) or fewer employees can be reimbursed up to 90%, employers with 51-250 employees can receive up to 75% reimbursement, and employers with 250+ employees can receive 50%.

Mr. Kuznacic added SWWDB’s policy differs from the new state policy changes. For instance, the state policy allows up to six (6) months (1,040 hours) of training compared to SWWDB’s policy which limits training to 240-499 hours. Additionally SWWDB requires employment at a minimum of \$10.00 per hour, while the state allows training for jobs paying the minimum wage.

Mr. Kuznacic noted that DWD has also revised its customized training policy. Customized training, like OJT, is reimbursement for training of new employees. Customized training would occur when all individuals hired need the same type of training. Typically a training provider is brought in to conduct the training such as the technical college or a manufacturer’s representative.

Mr. Kuznacic concluded by saying that SWWDB’s OJT and customized training policies need to be updated to reflect the new DWD policy requirements and to define reporting responsibilities for the new case managers.

D. Award of Contract for FY 2009-10 Audit Services

Dr. Borremans said that the contract with Wegner LLP CPAs and Consultants for annual audit services has ended. SWWDB either needs to prepare a new RFP to solicit audit services for PY 2009-10 or extend the current contract. He said that other workforce development boards are in

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the process of preparing a new audit RFP that would take effect July 1, 2011. It may be beneficial for SWWDB to participate in that process and take advantage of possible cost savings. Therefore, it is recommended that the contract with Wegner be extended for one year.

Motion by Dr. Knox, second by Mr. Carter to approve the audit firm of Wegner LLP CPAS and Consultants of Madison, for FY 2009-10 audit services. **Motion carried unanimously.**

E. PY 2010 WIA Allocations

Dr. Borremans explained that the State of Wisconsin received an increase in its WIA allotment with the allotment for youth, adult and dislocated worker all increasing 30%. DWD distributes eighty-five percent (85%) of the youth and adult, and sixty percent (60%) of dislocated worker allotments to local workforce development boards. Twenty-five percent (25%) of the dislocated worker allotment is set aside for the Rapid Response program. DWD retains fifteen percent (15%) of the WIA funds for state level for program administration and oversight, and statewide activities.

SWWDB's WIA allocation for PY 2010-11 will be \$2,060,901 which reflects an increase of 32.8% for adult, 27.1% for youth and 5.7% for dislocated worker funding. The overall increase in the SWWDB WIA allocation is 18.4% or \$320,628. This allocation is the base amount available to total WIA services including administration, program operations, training and other WIA services.

Ms Meudt reviewed the following proposed distribution of WIA funds for PY 2010-11:

	PY 2010-11 Allocation		Amount Inc/Dec	% Inc/Dec
	Amount	% of Total		
ADULT				
Total Allocation	550,864		136,103	32.8%
Administration Costs (10%)	55,086	10.0%	13,610	32.8%
SWWDB Operational Costs	148,778	27.0%	36,550	32.6%
Amt. Allocated to Programs	347,000	63.0%	85,943	32.9%
35% High Wage Allocations	174,000		42,943	32.8%
Program Operations	173,000		43,000	33.1%
Rock County	103,800		38,800	59.7%
Southwest Counties	69,200		4,200	6.5%
Program Activities	174,000		42,943	32.8%
Training	147,900		35,507	31.6%
Support	26,100		7,436	39.8%
	PY 2010-11 Allocation		Amount Inc/Dec	% Inc/Dec
	Amount	% of Total		
DISLOCATED WORKER				
Total Allocation	864,950		46,787	5.7%
Administration Costs (10%)	86,495	10.0%	4,679	5.7%
SWWDB Operational Costs	315,455	36.5%	27,975	9.7%
Amt. Allocated to Programs	463,000	53.5%	14,133	3.1%
35% High Wage Allocations	273,000		4,133	1.5%
Program Operations	190,000		10,000	5.6%
Rock County	114,000		24,000	26.7%
Southwest Counties	76,000		-14,000	-15.6%
Program Activities	273,000		4,133	1.5%
Training	232,050		0	0.0%
Support	40,950		4,133	11.2%

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YOUTH	PY 2010-11 Allocation		Amount Inc/Dec	% Inc/Dec
	Amount	% of Total		
Annual Allocation Amount	645,087		137,738	27.1%
Total In-School Allocation	451,561			
Administration Costs (10%)	45,156	10.0%	9,642	27.1%
SWWDB Operational Costs	160,405	35.5%	35,612	28.5%
Support	12,000	2.7%	793	7.1%
Program Operations	234,000			
Rock County	140,400		48,570	52.9%
Southwest Counties	93,600		1,800	2.0%
Total Out-of-School Allocation	193,526		41,321	27.1%
Administration Costs (10%)	19,353	10.0%	4,132	27.1%
SWWDB Operational Costs	61,173	31.6%	15,236	33.2%
Amount for Program Operations	113,000	58.4%	21,953	24.1%
Program Operations	52,000		12,000	30.0%
Rock County	31,200		11,200	56.0%
Southwest Counties	20,800		800	4.0%
Program Activities	61,000		9,953	19.5%
Training	51,850		7,652	17.3%
Support	9,150		2,301	33.6%

Mr. Jacquet asked about the changes in program operations. Ms. Meudt replied that the original 50/50 split for Rock County/remaining 5 counties has been shifted to 60/40, due to the higher number of participants being in Rock County. She added that the allocation can be shifted back at any time if the need is determined. Ms. Meudt pointed out that 56% of the WIA allocation goes directly to participants.

Mr. Collins asked what was covered under the board operational cost category. Ms. Meudt explained that one SWWDB staff member (Director of Operations) is charged to this category as well as some clerical support.

Motion by Mr. Ward, second by Mr. Thomas to approve the PY 2010 WIA allocations. **Motion carried unanimously.**

F. Approval of 2010-11 SWWDB Budget

Ms. Meudt stated that there is a decrease in the overall budget of \$804,000. She added that throughout the year additional funding should be received. The current budget is \$6,573,686 of which \$487,375 is carryover. The breakout of the budget is 8% admin, 30% WIA, 47% other grants (WISE, NEG, SRR) personnel leasing 14% and 1% discretionary funding.

	2010-211 Budget
Administration Funds	\$ 551,119
WIA Adult	\$ 495,778
WIA Younger Youth	\$ 406,405
WIA Older Youth	\$ 174,173
WIA Dislocated Worker	\$ 778,455
WIA Formula Error Funds	\$ 95,322
Other Grants ¹	\$ 3,088,434
Personnel Leasing	\$ 900,000

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Network Services	\$	60,000
Corporate/Job Center Revenue	\$	24,000
TOTAL	\$	6,573,686

Ms. Meudt described the Paths to Older Worker Employment Readiness (POWER) grant to assist older workers (55+) with tuition to obtain occupational skill training. This grant differs from the Wisconsin Senior Employment (WISE) program which provides work experience opportunities to older workers. She added that a new grant called Title V Appropriations Grant also provides work experience to assist older workers.

Ms. Meudt pointed out that 45% of the total funds received go to training. Training is tuition and supportive services as defined by the Wisconsin Department of Workforce Development (DWD).

Mr. Larsen asked if it would be possible to see the budget in more detail. Dr. Borremans explained that the budget preparation was devised with the SWWDB finance committee and has been conducted in this fashion for approximately five (5) years. Dr. Borremans said that SWWDB would prepare a document to present the budget in a more detailed fashion to include salaries and fringe benefits.

Motion by Mr. Albrecht, second by Ms. Lutz to approve the 2010-11 budget. **Motion carried unanimously.**

G. Award of contracts for 2010-11 WIA Programs

Mr. Stocker stated that the Executive Committee met to review the RFP's for WIA services and are recommending the award of contracts as follows. Mr. Collins requested that each award be handled individually in order for certain individuals to abstain from the voting process as warranted.

Motion by Ms. Lutz, second by Ms. Charles to approve CESA #3 to serve in-school youth. The contract amount is \$93,600 for the period of July 1, 2010, through June 30, 2011. Mr. Albrecht abstained. **Motion carried unanimously.**

Motion by Mr. Carter, second by Mr. Finley to approve CESA #2 to serve in-school youth. The contract amount is \$140,400 for the period of July 1, 2010, through June 30, 2011. Mr. Albrecht abstained. **Motion carried unanimously.**

Dr. Borremans stated that due to the small dollar amount, negotiations occurred between SWWDB and the two CESAs to extend existing program services. CESA #2 and CESA #3 serve disadvantaged youth who possess at least one of six (6) barrier categories. Ms. Charles said that barriers to youth can be pregnant or parenting, offender, skills deficiency, homeless or disability. Dr. Borremans added that the funds are made available to area schools as coordinated by CESA 2 and CESA 3.

Mr. Stocker stated the Executive Committee felt the SWTC proposal addressed all of the major service needs. The proposal focuses on Grant, Iowa, Lafayette and Richland counties. The Executive Committee asked administration to negotiate with AFL/CIO LETC and Manpower for services in Rock and Green counties. AFL/CIO LETC and Manpower submitted modified proposals.

Motion by Mr. Albrecht, second by Mr. Gruber to approve Southwest Wisconsin Technical College to provide WIA programming to serve adult, older youth and dislocated worker participants in

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Grant, Iowa, Lafayette and Richland counties. The contract amount is \$168,224 for the period of July 1, 2010, through June 30, 2011. Mr. Collins, Ms. Harrington and Dr. Knox abstained. **Motion carried unanimously.**

Motion by Mr. Carter, second by Mr. Scaccia to approve Manpower to provide WIA programming to serve adult, older youth and dislocated worker participants in Green and Rock counties. The contract amount is \$239,434 for the period of July 1, 2010, through June 30, 2011.

Ms. Charles asked why AFL-CIO-LETC's RFP was \$61,000 higher in the modified proposal to serve four (4) fewer counties. Mr. Stocker stated that he did not have the answer for that, but added that the Executive Committee authorized Dr. Borremans to negotiate with AFL/CIO LETC and Manpower to submit modified proposals. Dr. Borremans added that AFL/CIO LETC was not asked to supply a reason for the increased costs. He said that he had talked to both organizations asking for proposals that would explain costs and services for the two counties. He felt that it was clearly understood by each organization they were to submit a proposal that presented the best service delivery structure and associated costs for their agency.

Mr. Larsen stated that the committee did not receive copies of the modified proposals. Mr. Gruber stated that committee members received a summary of the contents of the two modified proposals. He added that there were no programmatic discrepancies between the two proposals, but indicated that there were considerable cost differences.

Mr. Larsen asked Dr. Borremans if he met with both agencies. Dr. Borremans stated that he did not meet directly with the agencies in both cases. He added that there were follow up conversations after the proposals were received to clarify the points.

Mr. Collins asked about the process and asked if the committee did review the proposals as required. Mr. Gruber referred to the May 10, 2010 minutes that reflect that the committee authorized Dr. Borremans to represent SWWDB and go forward to negotiate with the two agencies and obtain proposals to serve Green and Rock counties. Mr. Gruber stated that he specifically asked what the principal differences in the proposals were. SWWDB staff replied that cost and number of staff were the differences. Ms. Charles asked if the cost reflects the experience of the staff adding that the AFL/CIO LETC is an experienced provider of services. She stated concerns of continuity of service based on someone unfamiliar with the system providing the services. She added that one would expect that more experienced staff would have higher costs associated with their employment.

Ms. Charles asked if Manpower administered WIA programs. Ms. Harrington replied that Manpower has not administered WIA programs locally, but has been involved in WIA services throughout the country, although not specifically in Wisconsin.

Dr. Borremans stated that Manpower's proposal requests four (4) employees with hourly rates ranging from \$14.00-\$16.82 per hour, for a salary total of \$122,360 and \$50,826 fringe benefit total with a total cost of \$173,456. AFL-CIO-LETC's proposal requests five (5) employees with hourly rates ranging from \$20.78-\$28.30 per hour, for a salary total of \$225,015 and \$117,006 fringe benefit total with a total cost of \$342,021. Mr. Finley stated that Executive Committee has a fiduciary responsibility to take cost into consideration and recommend a proposal that is cost efficient.

Ms. Charles expressed concern that salaries and benefits were not considered in the Southwest

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Wisconsin Technical College's RFP. Dr. Borremans stated that Southwest Wisconsin Technical College's proposal indicates hourly rates ranging from \$20.36-\$21.86 per hour, for a salary total of \$85,748 and \$39,574 fringe benefit total with a total cost of \$125,382.

Dr. Borremans said that the modified AFL/CIO LETC proposal would use nearly the entire WIA allocation amount.

Dr. Borremans said that AFL-CIO-LETC has been the program operator for the NEG grant since October 2008. The contract will continue for the remainder of the year, but will need to be re-negotiated as the current contract will expire July 31st. The plan is to re-negotiate the contract with AFL/CIO LETC and not to rebid.

Ms. Charles restated her question and asked why the modified proposal for AFL/CIO LETC was higher to serve fewer counties. She asked if there was a problem in understanding the intent of what was requested. Mr. Gruber asked Dr. Borremans if he believed that the RFP was adequately explained and the request was made clear to both parties. Dr. Borremans replied that he was confident that the instructions were clear and that he made himself available if there were any follow up questions or clarification needed. He added that the service delivery and scope of services were essentially the same in the two proposals.

Mr. Larsen expressed concern that Manpower's proposal did not indicate what other costs were associated. Dr. Borremans said that because Manpower had not operated WIA programs it was difficult to arrive at specific details so Manpower agreed to a not to exceed amount. Mr. Larson further indicated that the outcome measures are the same for each of the listed services.

Mr. Gruber asked Dr. Borremans if he believed that he negotiated with both parties to satisfy program requirements needed to make the recommendation as requested by the committee. Dr. Borremans stated that he felt very comfortable that he achieved the committee's intent in discussion with both organizations.

Motion by Mr. Carter, second by Mr. Gruber to close discussion. Roll call vote to close discussion:

Mr. Albrecht	Yes	Ms. Harrington	abstain	Mr. Marx	yes
Ms. Banicki	yes	Mr. Jacquet	yes	Mr. Otterstein	yes
Mr. Carter	yes	Ms. James-Baker	yes	Mr. Scaccia	yes
Ms. Charles	yes	Dr. Knox	abstain	Mr. Schraeder	yes
Mr. Collins	abstain	Mr. Larsen	no	Mr. Stocker	yes
Mr. Finley	yes	Ms. Lee	yes	Mr. Thomas	yes
Mr. Gruber	yes	Ms. Lutz	yes	Mr. Ward	yes

17 yes, 1 no, 3 abstentions to close discussion. **Motion carried.**

Roll call vote to approve Manpower to provide WIA programming to serve adult, older youth and dislocated worker participants in Green and Rock counties. The contract amount is \$239,434 for the period of July 1, 2010, through June 30, 2011.

Mr. Albrecht	Yes	Ms. Harrington	abstain	Mr. Marx	yes
Ms. Banicki	yes	Mr. Jacquet	yes	Mr. Otterstein	yes
Mr. Carter	yes	Ms. James-Baker	yes	Mr. Scaccia	yes
Ms. Charles	yes	Dr. Knox	abstain	Mr. Schraeder	yes

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Mr. Collins	abstain	Mr. Larsen	no	Mr. Stocker	yes
Mr. Finley	yes	Ms. Lee	yes	Mr. Thomas	yes
Mr. Gruber	yes	Ms. Lutz	yes	Mr. Ward	yes

17 yes, 1 no, 3 abstentions to approve Manpower to provide WIA programming to serve adult, older youth and dislocated worker participants in Green and Rock counties in the amount of \$239,434 for the period of July 1, 2010, through June 30, 2011. **Motion carried.**

9. Executive Director's Report

Dr. Borremans said that Dr. Ed Montgomery, Executive Director, White House Council for Auto Communities and Recovery and delegates from about 12 federal agencies will be in Janesville on Friday, June 11, 2010 from 10:00 a.m. until 1:00 p.m. There will be a tour of the Job Center beginning at 10:00 a.m., followed by a press conference at 10:20 a.m. The group will proceed to the Union Hall for a panel discussion. Dr. Borremans thanked Mr. Otterstein for his help in organizing this event.

Dr. Borremans said that the Wisconsin Workforce Development Association (WWDA) is made up of the CEO, Board Chair and the Executive Director from the workforce boards have made a bylaws change. It is now possible for a WWDA member to designate alternates who can represent the Board at the meetings.

Dr. Borremans stated that WWDA will be hosting Gubernatorial Forum. The event will take place on September 21st at the Country Springs Resort in Waukesha. All candidates for governor have been invited to share thoughts their thoughts on the workforce and economy.

Dr. Borremans added that the new 990 tax document may be accessed from the www.swwdb.org site. The site provides a link to the 990 document which must be made available for viewing by the public.

A copy of the latest Workforce Snapshot was distributed.

10. Chairperson's Report

Mr. Stocker stated that the executive committee voted to approve a 3% raise for Dr. Borremans. Dr. Borremans thanked the board for the increase, but respectfully declined given economic and unemployment conditions in the area. Mr. Marx expressed the need for the executive director salary to keep pace with market conditions. Mr. Stocker said that he would revisit the topic with Dr. Borremans at a later time.

11. Adjournment

Mr. Stocker adjourned the meeting at 6:47 p.m. and thanked everyone for attending. The next regularly scheduled Board Meeting will be Wednesday, September 8, 2010 at the Southwest Wisconsin Technical College in Fennimore, Wisconsin.